



## Health Services

LOS ANGELES COUNTY

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September 6, 2006

TO: Each Supervisor

FROM: Bruce A. Chernof, M.D.  
Director and Chief Medical Officer

SUBJECT: **HEALTH CARE WORKFORCE DEVELOPMENT PROGRAM  
FY 2005-06 COMBINED REPORT FOR THIRD AND FOURTH  
QUARTERS**

The Board of Supervisors directed the Department of Health Services (DHS) to prepare quarterly reports on the Health Care Workforce Development Program ("HCWDP"). The following report highlights HCWDP's training activities for the third and fourth quarters of Fiscal Year 2005-06, namely January 1, 2006 through June 30, 2006:

#### **Career Path Training programs to fill vacancies in areas of critical labor shortage:**

##### Nurse Training

- Ninety-four employees were participating in the following nurse training cohorts: 31 students in the LVN-RN option and 19 students in the generic RN program at the College of Nursing and Allied Health; 18 students in the LVN program at Citrus Community College; 26 students in the generic RN program at Cerritos Community College.
- Twenty employees graduated from the LVN to RN program at East Los Angeles Community College.
- Forty of the graduating employees were provided with NCLEX training in preparation for the State's nurse licensure test.
- Thirty-five students passed the NCLEX test and received their nursing license: 21 from the LVN program at the College of Nursing and Allied Health and Olive View/UCLA Medical Center; nine from the El Camino Community College RN program; and five from the Tuition Assistance program.
- Fifteen employees who obtained their nursing license were appointed to vacant positions within DHS.
- Eighty-three employees were provided with pre-nursing "bridge" training to better prepare them to enter a nursing program. The 16-week academic preparation courses included math, time management, test taking, note taking, study skills, and reading/writing skills.
- Eighty nursing students, who were experiencing educational problems, were provided with coaching and/or tutoring assistance, depending on the students' individual needs.

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### Health Information Coding Training

- As of June 30, 2006, twenty-six employees were participating in the basic Health Information Technology (HIT) training program at the Charles Drew University and forty-seven at the East Los Angeles Community College. At the same time, fifty Medical Records Coders were participating in the advanced HIT training program at East Los Angeles Community College.
- Approximately twenty employees were provided with a 16-week "bridge" program to prepare them to enter a Health Information Technician training program.
- Approximately one hundred students in the basic and advanced Health Information Training programs were provided with coaching and/or tutoring to assist them with specific educational problems.

### Other Allied Health Training

- Fifty-two remaining employees who were required to be re-certified attended a State-approved Phlebotomy course. The course was designed to assist the employees in meeting the new State Department of Health Services requirements for certification to draw blood by April 2007.

### **Skill Enhancement programs:**

#### Nursing Post-licensure Training – Training services provided at the request of nursing management

- Nineteen nurses and surgical technicians attended a six-week course entitled "Basic Operating Room Nursing". The course is designed to enhance the clinical knowledge of nurses and technicians who work in the Operating Room.
- Nine nurses attended a three-day class entitled "Basic Dysrhythmia" at El Camino Community College. Another group of eight employees attended a five-day course entitled "Monitor Tech". The classes are designed for employees who care for monitored patients.
- Three Licensed Vocational Nurses (LVN's) attended a four-day class entitled "IV Certification and Blood Withdrawal for LVN's" at El Camino Community College. The class is designed for LVN's who work in patient care areas that require blood withdrawal and intravenous infusions.
- Nineteen clinicians attended a one-day course on "Psychotic Disorders". The course is designed to enhance the participant's knowledge when caring for patients with psychotic disorders.

#### Academic Development Courses provided to prepare employees to enter professional career path programs

- Two hundred-seventy employees attended academic development training. The 16-week training session included an eight-week math for healthcare careers integrated with time management, test taking component, and an eight-week reading/writing integrated with note taking, and study skills component.

### Computer Skills Training

- Four hundred sixty-five employees completed training in computer technology. The training included: the understanding of basic computer components, improving keyboarding skills, internet navigation, email skills, word processing, spreadsheets, Power Point and Access programs.

Communication Skills Training

- One hundred-ninety Martin Luther King, Jr./Drew Medical Center employees completed a two-day course designed to improve competency in communicating effectively in the work environment.

Spanish language Skills Training

- One hundred-thirteen employees participated in a thirteen-week training course designed to teach health care professionals the necessary Spanish language skills to assist Spanish-only speaking patients with their health care related needs.

Please let me know if you have any questions or need additional information.

BAC:ggc

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors